

Note

For data protection purposes personal names, addresses and telephone numbers have been removed from this document.

TONBRIDGE AND MALLING

LOCAL WINTER SERVICE PLAN



2010-11



Contents

1. Introduction
2. KHS Winter Service Policy and Plan 2010-11
3. Tonbridge and Malling Local Winter Service Plan 2010-11
4. Winter Service Operational Period 2010-11
5. The Team
6. Access to KHSnet
7. Early Warnings of Severe or Extreme Weather/Flash Warnings
8. Kent Road Weather Forecast and Salting Instructions
9. Additional Salting Action to be Issued Locally
10. Winter Service Duty Officers
11. Local Duty Officers
12. Senior Duty Officers
13. Ringway Duty Officers
14. Ringway Local Supervisor
15. Duty Officer Rota (outside of office hours)
16. Primary Precautionary Salting Routes
17. Secondary Precautionary Salting Routes
18. 4x4 Wheel Drive Vehicles
19. Ice and Snow Emergencies
20. Steep Overbridges
21. Footways
22. Local Agreement – Tonbridge and Malling Borough Council (TMBC)
23. Christmas/New Year Staff Availability

24. Local Emergency Centres

25. Farmers Snow Ploughs

26. Salt Bins

27. Tonbridge and Malling BC Refuse Collection Routes

28. Clearing Snow and Ice Yourself – Guidance for the public

List of Appendices

- Appendix A Steep Footbridges for Hand Salting
- Appendix B List of Footways for Hand Salting
- Appendix C List of School Approaches for Hand Salting
- Appendix D List of Hospitals, Ambulance and Fire Stations, Railway Stations, Crematoriums and Cemeteries
- Appendix E List of Doctor's Surgeries
- Appendix F List of Care Homes for the Elderly and Housing for the Elderly
- Appendix G Salt Bin Location Schedule By Parish
- Appendix H Salt Bin Assessment Form
- Appendix I List of Farmers Snow Ploughs
- Appendix J List of Refuse Collection Routes with Steep Hills
- Appendix K Clearing Snow and Ice Yourself – Guidance for the public

1) Introduction

Kent Highway Services takes its winter service responsibilities very seriously and is proactive as well as being reactive to winter weather conditions. Winter service costs KCC in the region of £2m every winter and such an important service needs careful management to achieve safety for the travelling public but to also be efficient and not wasteful. Community Operations teams will need to act consistently to ensure that standards and decisions made are the same across the whole county. Each district will produce its own local winter service plan based on a common template.

2) KHS Winter Service Policy and Plan 2010-11

Every autumn the Winter Service Policy and Plan are revised, updated and presented to Members for formal approval. This document is a definitive guide to all winter service activities and this can be found on KHSnet. Every member of the Tonbridge and Malling team (the team) will read and be familiar with the content of these documents before the winter operational period begins. A paper copy will be held in the main office by the Team Leader.

3) Tonbridge and Malling Local Winter Service Plan 2010-11

The Local Winter Service Plan for Tonbridge and Malling is a working document for every member of the team to use. It will evolve and be revised as necessary throughout the year. The document is available on KHSnet and every member of the team will read and be familiar with its content. Staff shall make sure they have access to this document whilst at local depots and at home. A paper copy will be held in the main office by the Team Leader. This document complements the Winter Service Policy and Plan 2010-11 and, unless necessary for clarity, there will be no duplication between these two documents.

4) Winter Service Operational Period 2010-11

The winter service operational period 2010-11 will run from 25 October 2010 to 18 April 2011. Weather Forecasts dedicated to Kent's roads will be available every day during this period from Meteogroup, a private forecasting agency, and Ringway will be on standby to treat roads or clear snow as required. Please see the team leader if you wish to gain access to the forecasts on the Meteogroup website.

5) The Team (including contact Information)

Name	Role	Work Telephone	Home Number
	Community Deliverer Manager	Office: Mobile:	
	Community Liaison Team Leader	Office: Mobile:	
	Community Liaison Officer	Office: Mobile:	

	Community Deliver Team Leader	Office: Mobile:	
	Highway Engineer	Office: Mobile:	
	Highway Inspector	Office: Mobile:	
	Highway Inspector	Office: Mobile:	
	Highway Inspector	Office: Mobile:	
	Highway Inspector	Office: Mobile:	

NOTE: Private numbers given above must be kept confidential within the team and under no circumstances are any of the above numbers to be given to the public.

6) Access to KHSnet (under review as KHSnet is being replaced soon)

KHSnet is the local intranet service for Kent Highways staff and is a central database of information relevant to its services. Winter service information is available here and can be accessed by typing [www](#).. Staff will need login and password information to access KHSnet. When logged on go to 'Service Groups' then 'Community Operations' then the 'Winter Service' area of the site. Information available here is as follows: -

1. Winter Service Policy and Plan
2. Preparing for Winter
3. PDF versions of primary precautionary salting routes.
4. PDF versions of secondary precautionary salting routes
5. Changes to primary salting routes
6. Changes to secondary salting routes
7. Winter Service Duty Officer Rota
8. Farmers Snow Plough Rates
9. District Local Winter Service plans

7) Early Warnings of Severe or Extreme Weather/ Flash Warnings

Severe and Flash weather warnings are issued by the Meteorological Office throughout the year to various organisation including KCC. These warn of heavy rain, high winds, icy roads and snow. Severe weather warnings are issued when there is a 60%, or greater confidence, that severe weather is expected in the next few days. Flash Warnings are issued when there is a 80%, or greater confidence, that severe weather is expected in the next few hours. Whenever relevant warnings are received they will be disseminated to the team.

8) Kent Road Weather Forecast and Salting Instructions

During the operational winter service period the Kent Road Weather Forecast will be issued every day (between 1300 and 1400). This will be sent to Comms Ops 2 and Team leaders by email. Comms Ops 2 will disseminate the forecast to all remaining members of the team. The forecast will give a summary of expected weather conditions for the following 24hrs and

for the next five days, as well as any salting action instructed by the Winter Service Duty Officer. Team members will make sure they are aware of the content including weather forecast information and action instructed. The Kent Road Weather Forecast will also be available on a voice recording by phoning 01622 .

9) Additional Salting Action to be Issued Locally

If additional salting action is required locally, beyond that instructed by the Winter Service Officer, the Team Leader or Engineer will issue these to Ringway directly.

10) Winter Service Duty Officers

Routine salting decisions for primary and secondary precautionary salting activities is managed by a dedicated team of senior staff acting as Duty Winter Service Officers. These are on duty on a rota basis for a week at a time during the operational winter service period. The duty officers are responsible for producing the Kent Road Weather Forecast every day and for issuing weather updates as required.

11) Local Duty Officers

Local duty officers are on duty throughout the year, outside of office hours, to deal with emergencies as they arise. These officers will also be on call for winter service issues during the operational period. Local duty Officers are members of staff from across KHS but will act for the Tonbridge and Malling area. Local duty officers have a dedicated mobile phone. They must be familiar with the relevant winter service documents, the daily Kent Road Weather Forecasts, and be able to make decisions relating to winter service activities. Local Duty Officers will liaise with the Winter Service Duty Officer as necessary.

12) Senior Duty Officers

Senior Duty Officers are on duty outside of office hours and are available to take calls for general emergencies should the local duty officer not be available or in the event of more major emergencies.

13) Ringway Duty Officers

Ringway duty officers are on duty throughout the year, outside of office hours to deal with emergencies as they arise. Additional Ringway Duty Officers will also be on call for winter service issues during the operational period.

14) Ringway Local Supervisor

Cranbrook & Coldharbour Depot			
Haysden Depot			

15) Duty Officer Rota (outside of office hours)

A rota of contact information and names of Local Duty Officers, Senior Duty Officers, Duty Winter Service Officers and Ringway duty officers is circulated on a weekly basis by email.

16) Primary Precautionary Salting Routes

Copies of all primary precautionary salting routes for the county are available on KHSnet. These routes cross district boundaries. Primary routes that are relevant to the Tonbridge and Malling area are: -

COLD 1	SWAN 4	HAYS 5	Medway 1
COLD 2	SWAN 7	HAYS 9	
COLD 3			
COLD 6			
COLD 7			

17) Secondary Precautionary Salting Routes

Copies of all secondary precautionary salting routes for the county are available on KHSnet. These routes cross district boundaries. Secondary routes that are relevant to the Tonbridge and Malling area are: -

COLD A	HAYS E
COLD B	HAYS H
COLD C	HAYS I

18) 4x4 Wheel Drive Vehicles

A 4x4 wheel drive will be provided at Haysden and Cranbrook during the months of December, January and February for use by KHS operational staff. Whist the vehicle is mainly for winter service use, during periods of ice and snow; it may be put to other uses during periods of quiet weather. The vehicle will be provided, managed and serviced by Ringway and the local Ringway depot supervisor will be responsible for it. The vehicle will be returned to its depot at night unless being used by a local out of hours duty officer. Any member of staff who drives this vehicle will need to complete a drivers mandate and show there driving licence. Ringway will also provide an addition 4x4 vehicle at Cranbrook and Coldharbour depots for their use in order to get staff/drivers in during periods of snowfall.

19) Ice and Snow Emergencies

If there is widespread snowfall or roads become icy then a local emergency may be called by.... This could be called even though a general ice or snow emergency has not been called by the Winter Service Duty Officer or Community Delivery Manager(s). If a local emergency is called routine operational work will cease and all efforts will be spent on dealing with the situation until such time as the emergency is called off. Staff will report to Haysden or Cranbrook depots and work alongside Ringway staff. Salting of primary and secondary precautionary salting routes will still be called by the Duty Winter Service Officer but if these resources become available then they may be used for local action on other roads. In addition hand crews will be used for dealing with roads and footways not on primary or secondary salting routes (A list of footways for hand salting is given in Appendix B.) The crews will be directed to areas as the situation demands but staff will target

resources to areas of higher risk such as approaches to schools(term time) hospitals, ambulance and fire stations, crematoriums, cemeteries (Appendix D), doctor's surgeries(Appendix E) and care homes (Appendix F).

20) Steep Overbridges

If there is significant snow fall or icing steep overbridges will be treated. A list of these is given in Appendix A

21) Footways

During snow days arrangements will be made to clear footways in key town centre and other areas as identified and agreed by district council and KHS staff. The prioritised pavements/footways are identified in this document in Appendix B. Other footways and accesses to additional important facilities are given in Appendices C, D, E and F.

22) Local Agreement – Tonbridge and Malling Borough Council (TMBC)

During periods of snow or icy weather staff that are employed directly or indirectly by TMBC may be available to help with hand salting in the more urban areas of Tonbridge.

The following is a summary of the arrangements that have been agreed in this respect: -

Labour and Vehicles

If there is sufficient snow/ice on the ground to prevent certain TMBC staff members / contractors carrying out their normal daily work then the people concerned will be offered to KHS for salt/sand spreading and snow clearance work. Up to 10 litter pickers and 3 vehicles for transporting salt/sand should be immediately available plus between 5-7 Civil Enforcement Officers when priority car parks have been cleared. Additionally staff from KCC Landscape Services, who are employed by TMBC, could also be released under certain conditions.

There will be not be a charge for these resources providing the staff are unable to carry out their usual work for TMBC and are employed during their normal working hours. The staff will be managed and supervised by KHS.

Supervision and Risk Assessments

KHS will manage and supervise staff released by TMBC and will produce appropriate safety / risk assessments for any work undertaken for Winter Service activities.

Insurance

Currently being investigated

Priority Areas for Treatment

The priority areas for hand salting/sanding are contained in the Plan and TMBC staff will be given these areas to treat on a priority basis. Actual areas to be treated will be decided upon daily.

Salt/Sand Mix

Salt and sand will be provided by KHS from Haysden Depot. Salt will be used initially but this will be assessed on a daily basis with salt/sand mix used as and when thought appropriate by KHS.

Salt Storage

TMBC have no facilities for storing salt or sand.

Equipment

Shovels will be provided by TMBC, but not wheelbarrows. Mechanical footway salt/sand spreaders may be provided by KHS from Haysden Depot.

Clean up after Snow Event

TMBC would be prepared to help KHS with the clean up after the snow/ice has melted. This is particularly relevant if sand is deposited on the urban footways. There may be a charge for this depending on the scale of the operation, particularly as this is likely to be needed at the point when TMBC staff will be returning to normal duties.

Risk Assessments

To be arranged

TMBC Salt Spreader

TMBC have a towable salt spreader which they intend to use on their car parking areas. During snow and ice emergencies it is proposed to allow TMBC to take salt from the Haysden Depot for use with the spreader and this will be without charge. There may be other occasions outside of an emergency situation where TMBC will wish to fill the spreader from stocks held in the Haysden / Coldharbour Depots. In this instance there will be a charge (to be agreed) for salt taken.

Contacts

23) Christmas/New Year Staff Availability

 **On Leave**

Available – **Yes/No**

20/12									
21/12									
22/12									
23/12									
24/12									
25/12									
26/12									
27/12									
28/12									
29/12									
30/12									
31/12									
01/01									
02/12									

24) Local Emergency Centres – Depots Access Information

During periods of severe winter weather local control centres will be set up at Cranbrook, Haysden, and Coldharbour depots. Staff may also operate from Invicta House. Access to the depots out of office hours will be by means of contacting the relevant Ringway depot supervisor. In any case it is likely that Ringway staff will be in attendance at the depots working on operational activities. Lone working in any of these offices is not allowed outside of office hours.

25) Farmers Snow Ploughs

Farmers local to the area are under contract to plough snow on the more rural routes when necessary. Staff will be familiar with the farmers that have agreements and the roads they cover. New contracts will be issued for this winter. Each farmer will have plans detailing the roads that that he is responsible for ploughing. The farmer uses his own tractor with a KCC plough, which is serviced every year and maintained by KCC. When snow reaches a depth of 50mm on roads in their areas the farmers will commence ploughing. Before this occurs the farmer should phone the Contact Centre to tell them he is going out to plough. This information will be relayed to the relevant area office. But if a farmer is required and has not called in staff will contact him directly. Farmers are paid by the hour when actually ploughing. The rates are agreed countywide in early November. A list of farmers and their contact details is given in Appendix I.

26) Salt Bins

Salt bins will be checked and refilled in early November; a single order will be given to Ringway for this. If we have bad winter weather and salt bins need replenishing a further order will be issued. A list of salt bin locations by parish is given in Appendix G.

All requests for new salt bins, up to 1st September will be assessed to determine whether certain criteria is met. Any member of operational staff can do this assessment. The form for this purpose is given in Appendix H. If the score reaches or exceeds 120 points then it is put forward for consideration. All district areas will submit salt bins requests that exceed 120 points and they will be put into scoring order. The list then top sliced according to the budget available. If following the assessment the score does not reach 120 points then inform the enquirer directly that we will not be providing a new bin at this particular location. No further requests for salt bins will be considered until next autumn. However, for the 2010-11 winter season assessments of salt bins requested from Members will continue if they wish to use their Highway Member Fund. Only those salt bins that meet or exceed the 120 points, following assessment, will be sanctioned.

27) Tonbridge and Malling BC - Refuse Collection Routes

During snow/icy conditions refuse vehicles may have difficulty carrying out collections due to steep hills. A list of routes with steep hills is given in Appendix J together with the days of the week that collections take place. If resources allow, ploughing and salting of the steep hills on these routes will take place, in advance of collections taking place. Liaison with Tonbridge and Malling Borough Council will be necessary to determine the need for this activity.

28) Clearing Snow and Ice yourself Guidance for the Public

On 22 October 2010 the Department for Transport issued a 'Snow Code'. This gives guidance for members of the public relating to the risks and liability of clearing snow and ice on the public highway. A copy of the snow code is given in Appendix K for information purposes only.

Appendix A

Steep Footbridges for Hand Salting

Footbridge	Location	Parish	Comment
Oldbury Lane	Over A25	Ightham	
Kits Coty	Over Bluebell Hill	Aylesford	
Tyland Barn	Over Bluebell Hill	Aylesford	
Station Road	To Teapot Lane Over M20	Aylesford	
Teapot Lane/ Woodlands Road	Over A20	Ditton	
Redwing Close	Over M20	Larkfield	
Angel Lane	To The Botany	Tonbridge	
The Botany	To Angel Centre	Tonbridge	
Rocford Road Road/footway bridge with heavy pedestrian use	Over A228	Snodland	

LIST OF FOOTWAYS FOR HAND SALTING			
Footway	Location	Parish	Comment
Martin Square	Shopping Parade	Larkfield	
High Street	Village Centre	Aylesford	
Woodlands Road	Shopping Parade	Aylesford	
Fielding Drive/ Chaucer Way	Access to Tescos - down steps	Lunsford	
A20	From Hall Road to Hermitage lane – both sides	Aylesford	
New Hythe Lane	Junction A20 by Somerfields	Larkfield	
Swallow Road/ Cygnet Close	Steps	Larkfield	
Hornbeam Close	Access to Oak Drive Steps	Larkfield	

High Street	Shopping area from Tonbridge Station to junction with Dry Hill Park Road	Tonbridge	
Albert Road/ Waterloo Road	Access to Tonbridge Station	Tonbridge	
Angel Lane	Access to Angel Centre	Tonbridge	
Vale Road	Behind Shopping Centre	Tonbridge	
Martin Hardy Way to Dodd Road	Shopping Parade	Tonbridge	
Welland Road?	From School to Star Close	Tonbridge	
York Parade	Shopping Parade	Tonbridge	
Dry Hill park Road	B245 to High Street A227	Tonbridge	
Mill Stream Place	To Cannon Road	Tonbridge	

High Street (Shopping Areas)	From A228 to Constitution hill	Snodland	
Malling Road (Shopping areas)	From High Street south to A228	Snodland	
Holborough Road	From High Street	Snodland	

(Shopping areas)	to A228		
A26 Tonbridge Road	From Pelican Court to doctor's surgery opposite Wateringbury Hotel (Enquiry 6240562)	Wateringbury	

Areas for Tonbridge and Malling BC operatives if available.

High Street	Village centre	Wrotham	
High Street	Village centre	West Malling	
Swan Street	High Street to Lavender Road	West Malling	
Little Market Row	Shopping Parade	Leybourne	

High Street	Village Centre	Borough Green	
Western Road	Shopping area	Borough Green	
High Street and The Square	Shopping area	Hadlow	
Riding Lane	Shopping area	Hildenborough	
Old Road/Pound Road	Shopping areas	East Peckham	

SCHOOL APPROACHES FOR HAND SALTING					
School	Type	Street	Parish	Postcode	Comment
Stocks Green Primary School	Primary school	Leigh Road	Hildenborough	TN11 9AE	
Hildenborough CEP School	Primary school	Riding lane	Hildenborough	TN11 9HY	
Shipbourne School	Primary school	Stumble Hill	Shipbourne	TN11 9PB	
Hadlow School	Primary school	School Lane	Hadlow	TN11 OEH	
East Peckham Primary School	Primary school	Pound Road	East Peckham	TN12 5LH	
Platt CEP School	Primary school	Maidstone Road	Platt	TN15 8JY	
Borough Green Primary School	Primary school	School Approach (A25)	Borough Green	TN15 8JZ	
Ightham Primary School	Primary school	Oldbury Lane	Ightham	TN15 9DD	
Plaxtol County Primary School	Primary School	School Lane	Plaxtol	TN15 0QD	

Malling School, The	High School	Beech Road	East Malling	ME19 6DH	
Aylesford School – Sports College	High School	Teapot lane	Aylesford	ME20 7JU	
Wouldham All Saints CoE Primary School	Primary school	School Lane	Wouldham	ME1 3TS	
Burham CEP School	Primary school	Bell Lane	Burham	ME13SY	
St James the Great Primary & Nursery School	Primary school	Chapman Way	East Malling	ME19 6SD	
Ditton CEJ School	Junior School	New Road	Ditton	ME20 6AE	
Ditton Infant School	Infant School	Pear Tree Avenue	Ditton	ME20 6EB	
Brookfield Infant School	Infant School	Swallow Road	Larkfield	ME20 6PY	

Secondary
Schools

Brookfield Junior School, Larkfield	Primary school	Swallow Road	Larkfield	ME20 6PY	
St Peter's C of E Primary School	Primary school	Mount Pleasant	Aylesford	ME20 7BE	
St Mark's CEP School, Eccles	Primary school	Eccles Row	Eccles	ME20 7HS	
Tunbury Primary School	Primary school	Tunbury Avenue	Walderslade	ME5 9HY	

Tonbridge Grammar School	Grammar School	Deakins Lees	Tonbridge	TN92JR	
Weald of Kent Grammar School	Grammar School	Tudeley lane	Tonbridge	TN9 2JP	
Judd School, The	Grammar School	Brook Street	Tonbridge	TN9 2PN	
Hugh Christie Technology College	High School	White Cottage Road	Tonbridge	TN10 4QL	
Hillview School for Girls	High School	Brionne Gardens	Tonbridge	TN9 2HE	
Hayesbrook School, The	High School	Brook Street	Tonbridge	TN9 2PH	
Woodlands Infant School	Infant School	Higham School Road	Tonbridge	TN10 4BB	
Woodlands Junior School	Junior School	Higham School Road	Tonbridge	TN10 4BB	
Cage Green Primary School	Primary school	Cage Green Road	Tonbridge	TN10 4PT	
Long Mead Community Primary School	Primary school	Waveney Road	Tonbridge	TN10 3JU	
St Margaret Clitherow Catholic Primary School	Primary school	Trench Road	Tonbridge	TN11 9NG	
Slade Primary School	Primary school	The Stade	Tonbridge	TN9 1HR	
St Stephen's (Tonbridge) Primary School	Primary school	Royal Rise	Tonbridge	TN9 2DQ	
Sussex Road Community Primary	Primary school	Sussex Road	Tonbridge	TN9 2TP	

Ridge View School	Special School	Cage Green Rd	Tonbridge	TN10 4PT	
Holmesdale Technology College	High School	Malling Road	Snodland	ME6 5HS	
Wrotham School	High School	Borough green Road	Wrotham	TN15 7RD	
Discovery School, The	Primary school	Discovery Drive	Kings Hill	ME19 4GJ	
Kings Hill School	Primary school	Crispin Way	Kings Hill	ME19 4LS	
St Peter and St Paul CEP School Leybourne	Primary school	Rectory Lane North & Oxley Shaw Lane	Leybourne	ME19 5HD	
Mereworth Community Primary School	Primary school	The Street	Mereworth	ME18 5ND	
Offham Primary School	Primary school	Church Road	Offham	ME19 5NX	
Ryarsh Primary School	Primary school	Birling Road	Ryarsh	ME19 5LS	
Snodland CEP School	Primary school	Roberts Road	Snodland	ME6 5HL	
St Katherine's School	Primary school	St Katherine's Lane	Snodland	ME6 5EJ	
Stansted CEP School	Primary school	Malthouse Road	Stansted	TN15 7PH	
Trottscliffe CEP School	Primary school	Church lane	Trottscliffe	ME19 5EB	
Wateringbury CEP School	Primary school	Bow Road	Wateringbury	ME18 5EA	
Grange Park School	Special Schools	Birling Road	West Malling	ME19 5QA	
More Park RCP School	Primary school	Lucks Hill	West Malling	ME19 6HN	
West Malling CEP School	Primary school	Norman Road	West Malling	ME19 6RL	
St George's CEP School	Primary school	Old London Road	Wrotham	TN15 7DL	

HOSPITALS			
Name	Address	Telephone	Inspector
Tonbridge Cottage Hospital	Vauxhall Lane, Tonbridge TN11 0NE	01732 353653	
Preston Hall Hospital	Royal British Legion Village, Aylesford ME20 7NJ	01622 710161	
There are no accident and emergency hospitals in Tonbridge and Malling			

AMBULANCE AND FIRE STATIONS		
Name	Address	Inspector
Tonbridge Ambulance Station	Vale Road, Tonbridge TN9 1SW	
Tonbridge Fire Station	Vale Road, Tonbridge TN9 1SW	
Borough Green Fire Station	Western Road, Borough Green TN15 8BB	
Larkfield Fire Station	New Hythe Lane, Larkfield Maidstone ME20 6PP	

RAILWAY STATIONS		
Name	Address	Inspector
Tonbridge	Barden Road, Tonbridge TN9 1TT	
Hildenborough	Rings Hill, Hildenborough TN11 8LX	
Borough Green & Wrotham	Station Approach, Sevenoaks TN15 7DZ	
West Malling	Station Approach, Swan Street ME19 6HJ	
Snodland	Snodland ME6 5AL	
New Hythe	East Malling ME20 6XS	
Aylesford	Station Road, Aylesford ME20	
East Malling	High Street, East Malling ME19 6AJ	

CREMETORIUMS			
Name	Address	Telephone	Inspector
Medway Crematorium	Robin Hood Lane, Bluebell Hill, Chatham	01634 861639	

CEMETERIES			
Name	Address	Telephone	Inspector
Snodland Cemetery (only salted on demand)	Cemetery Road, Snodland	01634 240 764	

LIST OF DOCTOR'S SURGERIES

Name	Address	Telephone	Inspector
Dr MJ Dawson and Partner	Church House, Church Lane, Tonbridge, TN9 1DA	01732 353225	
Dr A Howitt and Partners	Warders, East Street, Tonbridge, TN9 1LA	01732 770088	
Dworton Medical Group	64 Pembury Road, Tonbridge, TN9 2JG	01732 352907	
Dworton Medical Group	9 Higham Lane, Tonbridge TN10 4JB	01732 352747	
Trenchwood Medical Centre	Trenchwood Medical Centre, 264 Shipbourne Rd, Tonbridge, TN10 3ET	01732 352784	

Hildenborough Medical Centre	The Hildenborough Medical Group, Westwood, Tonbridge Road, Hildenborough TN119HL	01732 838777	
Dr SH Lloyd-Davies and Partner	The Medical Centre, Hadlow Old School, School Lane, Hadlow TN110ET	0844 4772442	
Dr DE Whillier and Partners	The Surgery, The Pound, East Peckham TN12 5AT	01622 871540	
Dr AM Dibble and Partners	Borough Green Medical Practice, Quarry Hill Road, Borough Green TN15 8RQ	01732 883161	

West Malling Group Practice (Footway between Little Market Row and Rectory Lane North)	37 Queen Street, Kings Hill, West Malling ME19 4AF	01732 870212	
Dr DT Forsythe and Partner	14 Pelican Court, Wateringbury, Maidstone ME18 5SS	01622 814466	

Dr AM Dibble and Partners	The Surgery, High Street, Wrotham TN15 7AD	01732 882009	
Dr RJ Musgrove and Partners	Milverton, 116 High Street, West Malling ME19 6NE	01732 870212	
Dr JGH Burland and Partners	Snodland Medical Practice, Catts Alley, Snodland ME6 5SN	01634 240296	
Snodland Clinic	Rocfort Road	01634 240538	

Dr DF Chesover and Partner	Thornhills Medical Practice, Larkfield Health Centre, Martin Square Larkfield, Aylesford ME20 6QJ	0844 4773646	
Dr DT Forsythe and Partners	The Surgery, George Holding Centre, Chaucer Way, Larkfield ME20 6SS	01732 841213	

Dr HD Towner and Partners	Admiral Moore Drive, Royal British Legion, Aylesford, Maidstone ME20 7SE	0844 4778676	
Dr NR Pile and Partner	White House, Mackenders Lane, Eccles, Maidstone, ME20 7HX	01622 718558	

LIST OF CARE HOMES FOR THE ELDERLY			
Name	Address	Telephone	Inspector
High Hilden Home	High Hilden Close, Tonbridge, TN10 3DB	0845 1901028	
Abbeyfield Woodgate	Tudeley Lane, Tonbridge	01732 350952	
Dry Hill House	Dry Hill Park, Tonbridge, TN10 3BU	01732 358680	
Residential Care Home	288 Shipbourne Road, Tonbridge TN10 3EX	020 8308 2900	
The Birches	16 Salisbury Road, Tonbridge, TN10 4PB	01732 373710	
Wildash's	68/70 Greentrees Avenue, Tonbridge, TN10 4NE	01732 356815	
Residential Care Home	31 Hadlow Road, Tonbridge, TN9 1LF	01732 770834	
The Hadlows	128/130 Hadlow Road, Tonbridge, TN9 1PA	01732 770981	
Scotts Project Trust	St. Peters Row, Dalarue Close, Sippourne Road, Tonbridge, TN11 9NN	01732 771593	

Ivy Lodge	1 High Street, Snodland, ME19 6HP	01634 242005	
Pilgrims View	Roberts Road, Snodland ME6 5JL	01634 241906	
Rectory Close - Support Housing	Rocfort Road, Snodland ME6 5NT	01732 780999	
Lavenders	41 Lavenders Road, West Malling, ME19 6HP	01732 844744	
The Gables Nursing Home	Gravesend Road, Wrotham, TN15 7QD	01732 822758	
Harpwood Care Home	Seven Mile Lane, Wrotham Heath, TN15 7RY	01732 882282	
Abbeyfield Greensted	16 The Orpines, Wateringbury, ME18 5BP	01622 813106	
Birling House	89 High Street, Snodland, ME6 5AN	01634 244689	
Residential Care Home	17 Brook Street Snodland, ME6 5BB		
Waterside Court	Terry Walk, Leybourne,	01732 780999	

	West Malling ME19 5RG		
Meadowview	88/90 Offham Road, West Malling, ME19 6RD	01732 870045	
Pelican Court	6 Pelican Court, Wateringbury, ME18 5RJ	01622 817773	

Country Homecare	2 Sedgebrook Cottage, Brook Lane, Plaxtol TN15 0QU	01732 810821	
Westbank Care Home	64 Sevenoaks Road, Borough Green, TN15 8AP	01732 780066	

Hale Place Care Home	79 Old Road, East Peckham, TN12 5EN	01622 871081	
Residential Care Home	1 & 2 Turnbull place, Riding lane, Hildenborough, TN11 9LN	01732 838876	
Residential Care Home	55 pound Road, East Peckham, TN12 5AY		
Westbank Care Home	64 Sevenoaks Road, Borough Green, TN15 8AP	01732 780066	

Winchester House Care Centre	180 Wouldham Road, Wouldham, ME1 3TR	01634 685001	
Gavin Astor House	Royal British Legion Village, Aylesford	01622 791056	
Residential Care Home	146 Lower Robin lane, Chatham ME5 9LB	01622 769100	
St. Martins	Martins Square, Larkfield, Aylesford, ME20 6QJ	01732 842628	

HOUSING FOR THE ELDERLY

Address	Parish	Inspector
Tilebarn Corner	Tonbridge	
Nevill Court	West Malling	

SALT BIN LOCATION SCHEDULE BY PARISH

* New this year

TONBRIDGE			
LOCATION	No.	LOCATION	No.
Hilltop adjacent to no.30 Baltic Road	1	Royal Rise o/s entrance to school	1
Hilltop opp jct The Birches	1	Shipbourne Road jct Darent Avenue	1
Baltic Road jct Hilltop	1	The Chase jct Severn Close	1
Deakin Leas on Public Footpath adj no.107	1	Trench Road jct Shipbourne Road	1
Quarry Hill Road at northern jct Woodside Road	1	Dernier Road opp no.41	1
Quarry Hill Road at southern jct Woodside Road	1	Higham Lane jct Hartfield Close	1
Quarry Hill Road jct Brook Street	1	Merlin Close jct Higham Lane	1
Brook Street opp entrance to Haysbrook School	1	Hadlow Road jct Higham Lane	1
Tulip Tree Close jct Waterloo Road	1	Hadlow Road jct The Ridgeway	1
Sussex Road o/s School	1	Hadlow Road jct Yardley Park Road	1
Vauxhall Gardens 40M from jct Pembury Road	1	The Slade at entrance to public car park	1
Tudeley Lane jct Lodge Oak Lane	1	Hunt Road jct Higham School Road	1
Silver Close adjacent to no.5	1	London Road jct Farm Lane	1
College Avenue jct Burns Crescent	1	West Rise o/s no.2	1
Brindles Field adjacent to no.28 College Avenue	1		

HILDENBOROUGH			
LOCATION	No.	LOCATION	No.
Bank Lane jct Carters Hill	1	Mill Lane near Bassetts Cottage	1
London Road jct Bank Lane	1		

HADLOW			
LOCATION	No.	LOCATION	No.
Brookfields on verge opp no.7	1		

SHIPBOURNE			
LOCATION	No.	LOCATION	No.
Back Lane jct A227 Tonbridge Road	1	Upper Green Road jct A227 Tonbridge Road	1
Hildenborough Road jct A227 Ightham Road	1	Hamptons Road jct Dunks Green Road	1
Claygate Lane jct Reeds Lane	1		

PLAXTOL			
LOCATION	No.	LOCATION	No.
The Street adjacent to Nutwood House	1	Roughway Lane o/s Southern Water pumping station	1
The Street jct Longmill Lane	1	Roughway Lane approx 10m from Public Footpath near Roughway Farm	1
Tree Lane jct School Lane	1	Roughway Lane jct Long Mill Lane	1
Allens Lane near jct Old Soar Road	1	Sheet Hill approx 250m south of The Golding Hop Public House in field entrance	1
Plough Hill o/s Plough Public House	1	Plaxtol Lane o/s Telephone Exchange	1
Grange Hill o/s wood yard near jct Dux Hill	1		1

IGHTHAM			
LOCATION	No.	LOCATION	No.
The Street jct Trycewell Lane (ragstone walled section behind bus stop sign)	1	Coach Road jct A25 Sevenoaks Road	1
A25 Sevenoaks Road at base of footbridge opp jct Oldbury Lane	1	Oldbury Lane near jct A25 (opp Little Cobs Day Nursery)	1
Common Rd jct A25 Sevenoaks Road	1	Redwell Lane o/s The Old House Public House	1
Mote Road near entrance to Ightham Mote	1	Redwell Lane jct Common Road	1

Back Lane jct Ismays Road	1	Mote Road at entrance to Mote Farm	1
---------------------------	---	------------------------------------	---

PLATT

LOCATION	No.	LOCATION	No.
Comp Lane jct Windmill Hill	1	Windmill Hill opp no.4 (near railway bridge)	1
Long Mill Lane jct Comp Lane	1	Long Mill Lane at entrance to Apple Barn Court	1
Crouch Lane adjacent to Public Footpath near no.1 Blackbarn Cottages	1		

BOROUGH GREEN

LOCATION	No.	LOCATION	No.
Sandy Ridge jct Crow Hill Road	1	Dryland Road opp no.18	1
Normanhurst Road opp no.26	1	McDermott Road adj to no.26	1
Quarry Hill Road jct Conyerd Road	1	Thong Lane jct Basted Lane	1
Quarry Hill Road jct Harrison Road	1	Tilton Road on Public Footpath adj. to no.12	1
Crouch Lane opp Hornbeams (no.55)	1		

* New this year

EAST PECKHAM

LOCATION	No.	LOCATION	No.
Bush Road jct Bullen Lane	1	Old Church Lane opposite no. 106	1

WEST PECKHAM

LOCATION	No.	LOCATION	No.
Gover Hill jct The Hurst	1		

WROTHAM

LOCATION	No.	LOCATION	No.
West Street o/s no.89	1	Pilgrims Way o/s 1 Blacksole Cottages opp ent to Byway	1
West Street opp no.57	1	Labour In Vain Road jct Tumblefield Road	1
Randall Hill opp flats 13-18	1	Labour In Vain Road opp Finches Farm	1

Wrotham Hill Road adj to Public Footpath next to Cedar House	1	Old London Road opp Court Lodge	1
Wrotham Hill Road jct Fairseat Lane	1	Fairseat Lane jct A227 Gravesend Road	1
Old London Road jct Pilgrims Way	1	Battlefields jct Blacksole Road	1
Kemsing Road by East Lodge (St Clare Estate entrance road)	1	Borough Green Road at speed limit signs near jct St Marys Road	1
Court Meadow adjacent to no.15	1	St Marys Road o/s Sideways House	1

STANSTED

LOCATION	No.	LOCATION	No.
Plaxdale Green Road at entrance to Byway next to Cottage on the Hill	1	Tumblefield Road by telephone box next to Black Horse pub	1
Vigo Road o/s Fairseat Church	1	Hatham Green Lane at entrance to Crabdene Stables	1

ADDINGTON

LOCATION	No.	LOCATION	No.
Addington Lane at entrance to the Sand Pit	1	St Vincents Lane jct Sandy Lane	1
Trottscliffe Road on green at jct Mill House Lane	1	Church Road near jct A20 London Road	1
Ford Lane jct Sandy Lane	1		

TROTTSCLIFFE

LOCATION	No.	LOCATION	No.
Taylor's Lane opp jct School Lane (by post box)	1	Pilgrims Way opp jct Pinesfield Lane(entrance to Public Footpath)	1
Pilgrims Way at entrance to Public Footpath adj to Harpwood	1	Pilgrims Way jct Taylor's Lane	1
Pinesfield Lane at entrance to Public Footpath near jct Church Lane	1		

RYARSH

LOCATION	No.	LOCATION	No.
The Street opp Nevin	1	Park Farm Road on bend at entrance to Public Footpath	1

Workhouse Road opp entrance to Quarry	1	Chapel Street next to post box near Heavers House	1
Workhouse Road approx 50m from jct Chapel Street	1	Chapel Street next to speed limit signs near no. 94	1
Roughetts Road approx 10m from jct A20	1	The Street at entrance to Public Footpath near coach depot	1

BIRLING

LOCATION	No.	LOCATION	No.
Birling Hill opp jct Holly Hill	1	Ryarsh Road jct The Close	1
Stangate Road approx 50m from jct Snodland Road	1		

LEYBOURNE

LOCATION	No.	LOCATION	No.
Rectory Lane South in turning head o/s no.55	1	Barleycorn o/s no.56	1
Willowmead at jct Terrys Walk	1	Rectory Lane South Jct A20 London Road	1
Woodlea at entrance to nos. 41-58	1	Lillieburn jct Harvest Ridge	1
Castle Way in layby near Church	2	Birling Road jct A20 London Road	1

[*Awaiting final approval \(Member Fund\)](#)

SNODLAND

LOCATION	No.	LOCATION	No.
Drylands Road jct Freelands Road	1	Rookery Hill near jct Roberts Road	1
High Street adjacent to Post Office	1	Nevill Road adjacent to no.35	1
High Street o/s Red Lion Public House	1	Rocfort Road at entrance to public car park	1
Covey Hall Road o/s no.72	1	Saltings Road jct Norman Road	1
Constitution Hill opp no.49	1	Simpson Road at T-junction	1
Lee Road opp no.11	1	High Street jct May Street	1
Bingley Close opp no.5	1	Wyvern Close jct St Katherines Lane	1
Thomson Close near jct Holborough Road	1		

BURHAM

LOCATION	No.	LOCATION	No.
----------	-----	----------	-----

Whitehouse Crescent jct Rochester Road	1	Rochester Road adjacent to lamp column JRBN 038 (near Scarborough Terrace)	1
Rochester Road jct Church Street	1	Church Street at entrance to public car park near Golden Eagle Public House	1
Rochester Road jct Downsview	1	Baker Street near opp no.39	1
New Road jct St Marys Walk	1	Rochester Road adjacent to 402 Scarborough Terrace	1
Rochester Rd opp Little Culland (between jct Bull Lane & Court Rd)	1	Bell Lane opp jct Bell Crescent	1
Scarborough Lane jct Rochester Road	1	Rochester Road in Village Hall car park	1

WOULDHAM

LOCATION	No.	LOCATION	No.
Knowle Road jct Rochester Road	1	School Lane jct Pilgrims Way	1
Knowle Road approx 100m from the jct Rochester Road	1	School Lane jct Oldfield Drive	1
Knowle Road jct Cornwall Crescent	1	School Lane by 30 mph signs	1
High Street jct Rectory Close	1		

EAST MALLING

LOCATION	No.	LOCATION	No.
Chapman Way o/s entrance to school	1	Rocks Road o/s no.30 Four Acres	1
Rocks Road opp no.38	1	Rocks Close jct Rocks Road	1
The Heath jct Wateringbury Road	1	Cottenham Close o/s no.71	1
Stickens Lane opposite no.5	1	Gilletts Lane o/s no.16	1
Upper Mill opposite no.4	1		

*Awaiting final approval (Member Fund)

* New this year

WEST MALLING

LOCATION	No.	LOCATION	No.
Meadow Bank opp no.11	1	Lucks Hill at speed limit signs	1
Churchfields in car park of St Marys Court	1	Lucks Hill at entrance to Public Footpath	1
Lucks Hill jct Station Road North	1		

WATERINGBURY

LOCATION	No.	LOCATION	No.
A26 Tonbridge Road jct Bow Road	1	Love Lane adjacent no.5	1
Glebe Meadow o/s no.40	1	Love Lane by Public Footpath opposite Mill Oast House	1

OFFHAM

LOCATION	No.	LOCATION	No.
Church Road opp Primary School	1	Teston Road o/s White Ladies at entrance to Public Footpath	1
Pepingstraw Close jct Teston Road	1		

MEREWORTH

LOCATION	No.	LOCATION	No.
Butchers Lane at entrance to houses 42-102	1	Beech Road jct Butchers Lane	1
Butchers Lane o/s village hall	1	Victoria Drive opp no.3 (Kings Hill)	1

AYLESFORD

LOCATION	No.	LOCATION	No.
A20 jct Teapot Lane	1	Birch Crescent o/s no.32	1
Woodlands Road jct Holtwood Avenue	1	High Street o/s toilets	1
Woodlands Road opp Birch Crescent	1	High Street adjacent to stone retaining wall at traffic lights	1
Mills Road near jct A20 London Road	1	Admiral Moore Drive o/s Doctor's Surgery	1
Warren Road (outside No 302) Woodbine Cottage	1		

AYLESFORD (BLUEBELL HILL VILLAGE)

LOCATION	No.	LOCATION	No.
Maidstone Road jct Mill Lane	1	Toddington Crescent o/s no.6	1

*Awaiting final approval (Member Fund)

AYLESFORD (WALDESLADE)			
LOCATION	No.	LOCATION	No.
Robin Hood Lane Lower at entrance to Public Footpath next to no.156	1	Hurst Hill opp no.26	1
Marlowe Copse opp no.25	1	Fernbank Close near jct Fostington Way	1
Hallsfield Road jct Walderslade Woods	1	Victoria Road jct Oakleigh Close	1
Maidstone Road opp no.455	1	Oakesdene o/s no.22	1
Hallsfield Road near jct Sadlers Close on opp side of road	1	Locksley Close jct Taddington Wood Lane	1
Papion Grove adjacent to no.21	1	Woodbury Road opp no.10	1
Sheraton Court o/s no.8	1	Woodbury Road opp no.68	1
Walsham Rd o/s no.4	1	Little John Avenue jct Forest Drive	1
Marston Close adjacent to no.147 Chestnut Avenue	1		

DITTON			
LOCATION	No.	LOCATION	No.
Woodlands Road o/s parade of shops (opp no.131)	1	Bradbourne Lane o/s no.38A	1
Primrose Drive o/s no.48	1	Bradbourne Lane near jct A20	1
Priory Grove opp no.1	1	Oak Drive o/s no.2	1
A20 London Road jct Bell Lane	1		
Woodlands Road jct Holtwood Avenue	1		

LARKFIELD			
LOCATION	No.	LOCATION	No.
Oak Drive o/s no.2	1	The Ferns near jct Hornbeam Close	1
Lunsford Lane opp no.314	1	Heron Road adjacent to no.104	1
New Hythe Lane o/s Fire Station	1	Heron Road to the rear of no.70	1
Sheldon Way jct New Hythe Lane	1	Spruce Close adjacent no.2	1
Gighill Road near jct Jerome Road on opp side of road	1	Osprey Walk near jct Woodpecker Road	1
Willow Road o/s no.25	1	Springfield Road o/s Hanover Green	1
Kingfisher Road o/s 149	1	Masefield Road near jct Chaucer Way	1

Brooklands Road opp no.4	1	Larkfield Road adjacent to car park entrance	1
Fielding Drive opposite no.19	1		

SALT BIN ASSESSMENT FORM				
Location of Salt Bin		Assessment Date	Assessed by	
Characteristic		Severity	Standard Score	Actual Score
(i)	Gradient	Greater than 1 in 15	75	
		1 in 15 to 1 in 29	40	
		Less than 1 in 30	Nil	
(ii)	Severe Bend	Yes	60	
		No	Nil	
(iii)	Close proximity to and falling towards	Heavy trafficked road	90	
		Moderately trafficked road	75	
		Lightly trafficked road	30	
(iv)	Assessed traffic density at peak times	Moderate (traffic group 5)	40	
		Light (traffic group 6)	Nil	
(v)	* Number of premises for which only access	Over 50	30	
		20 - 50	20	
		0 - 20	Nil	
(vi)	Is there a substantial population of either disabled or elderly people	Yes	20	
		No	Nil	
TOTAL				

* N.B. Any industrial or shop premises for which this is the only access is to be automatically promoted to the next higher category within characteristic (V).

Any site for which the summation of the weighing factors equals or exceeds 120 would warrant the siting of a salt bin.

LIST OF FARMERS SNOW PLOUGHS			
Name and Address	Telephone	Mobile Phone	Route

List of Refuse Collection Routes with Steep Hills

TO BE ADVISED

Clearing snow and ice yourself - new guidance published

Published: Friday, 22 October 2010

Last winter many people helped keep pavements and public spaces around their homes clear of snow. However, many people were put off doing so because of fears of being sued. Read on for advice on your rights and responsibilities when clearing snow and ice from public areas.

The law on clearing snow and ice from public spaces

There is no law stopping you from clearing snow and ice on the pavement outside your property, pathways to your property or public spaces.

If an accident did happen, it's highly unlikely that you would be sued as long as you:

- are careful
- use common sense to make sure that you don't make the pavement or pathway clearly more dangerous than before

People using areas affected by snow and ice also have responsibility to be careful themselves.

Tips and advice on clearing snow and ice

- start early - it's much easier to clear fresh, loose snow compared to compacted ice that has been compressed by people walking on it
- don't use hot water - this will melt the snow, but may replace it with black ice, increasing the risk of injury
- be a good neighbour - some people may be unable to clear snow and ice on paths from their property
- if shovelling snow, think where you are going to put it so that it doesn't block people's paths or drainage channels
- make a pathway down the middle of the area to be cleared first, so you have a clear surface to walk on
- spreading some salt on the area you have cleared will help stop ice forming - table salt or dishwasher salt will work, but avoid spreading on plants or grass as they may be damaged by it
- pay particular care and attention to steps and steep gradients
- use the sun to your advantage - removing the top layer of snow
- will allow the sun to melt any ice beneath; however you will need to cover any ice with salt to stop it refreezing overnight
- if there's no salt available, sand or ash are good alternatives

